

Fauquier County Parks & Recreation Department

**March 2, 2005
Warrenton Community Center
Warrenton, VA**

Present:

Carl A. Bailey, Chairman
David Graham, Vice Chairman
Debbie Reedy, Treasurer
Donald P. Johnson, Jr.
Tom Harris
Larry Miller, Ex Officio
Niki Barwick, P&R Staff

Parks and Recreation Board Meeting

I. Call to order

The Parks and Recreation Board meeting was called to order at 7:05 P.M. by Chairman Carl A. Bailey.

II. Pledge of Allegiance

III. Approval of Agenda

A motion was made by Donald Johnson to amend the consent agenda by moving item VI. E. Policy revision – Housing, to an action item and approve the agenda as amended. Seconded by David Graham. The vote was unanimous in favor.

IV. Comments from citizens – None at this time

V. Presentations/Commendations – None at this time

VI. Consent Agenda

- A. Minutes
- B. Treasurer's Report & Payment of Bills
- C. Policy revision – Trust Fund
- D. Policy revision – Housing- (moved to action item see above)
- E. Policy revision – Refund and Transfer
- F. Policy revision – FOIA
- G. Volunteer Month Proclamation

A motion was made by Donald Johnson to adopt the Consent Agenda as amended consisting of: the minutes of the Parks and Recreation Board Meeting on February 2, 2005 as presented; the Treasurer's Report of check registers, financial report as presented; revisions to Policies # B 12 Procurement, # B 18-8 Trust Fund, # B 8-2 Refund and

Transfer, # B 12-2 FOIA Policy as presented and the National Volunteer Week proclamation as presented. Seconded by David Graham. The vote was unanimous in favor.

At this time Chairman Bailey called for item VI. E. Policy revision – Housing - **Donald Johnson made a motion that in the policy under *POLICY PROVISIONS* paragraph #5 to add to the end of the sentence wording that the Parks and Recreation Board makes the decision on tenant selection based on the recommendation by the Director. Seconded by David Graham.** Discussion included Director Miller reporting that the County Attorney recommended the lease should not be a part of the policy, thus allowing the lease to be changed as needed. The County Attorney had further recommended that # 15 in the lease agreement be moved to the policy. Donald Johnson also suggested that a time frame to vacate the premises should be spelled out. Following this discussion, **Donald Johnson amended the motion to draft the proposed changes as discussed, and put this item on the April agenda. Seconded by Tom Harris. The vote was unanimous in favor.**

VII. Reports

A. Bids/Contracts Committee – Chairman Bailey reported to the Board on the meeting held prior to this Board Meeting. The Committee discussed the following projects: 1) Central Maintenance Building partitions – One bid for \$25,000 was received but the Department also has a carpenter who can do the same project for \$15,000. The Committee recommends that Parks and Recreation pull the permits and hire the carpenter to do the project. 2) Vint Hill Air Conditioning Installation Project – The Committee recommends that Parks and Recreation contact Mark Campbell, of Appleton-Campbell, to look at the project, give an estimate, and report back to the Committee. 3) Marshall Community Center addition – The Committee was brought up to date on the project, and reports that it will be bid with the Northern Region Pool. 4) Monroe Park Phase II – The Committee reviewed Plans and recommends going out to bid as soon as the items discussed that need further improvement are completed. 5) Monroe Park Bunk House – Plans are due by May 31. 6) Eastern Region Maintenance building – This building has no power but the Committee recommends bringing power to the building, and then using it for storage. 7) Bradley Parking lot – There were two bids received with the low bid coming in under budget. The Committee recommends accepting the low bid. 8) Pierce Trail – The plan is due in April. 9) Central Complex – Phase I site plan reviewed by the Committee and recommends the entire Board review it at this time since they are available. Phase II scope of work has been negotiated down from \$180,000 to \$97,000. This also was available for full Board to review. The Committee recommends acceptance of this \$97,000 contact for Phase II scope of work.

At this time the Board took a break in the meeting to review Central Complex Phase I and II. Upon resumption of the meeting Chairman Bailey continued his report with: 10) Waste Water Report – Not yet ready for review by the Committee. 11) Northern Complex – The Committee reports that bid packages are ready to be picked up with pre-bid meeting scheduled for Monday. 12) Warrenton Branch Greenway – The Committee recommends accepting the proposal by LPDA for \$20,813. 13) Portable Toilet structure – Not yet available. , **Donald Johnson made a motion to accept the Bids and Contracts Committee recommendations. Seconded by Tom Harris. The vote was unanimous in favor.**

B. Swimming Pools Planning Committee – David Graham reviewed the Notes on the February 23 meeting and the update on the agenda page for the Board members. Following discussion and a brief question and answer period **Tom Harris made a motion that the actions taken and direction given by the Aquatic Planning Committee to the designer for the conceptual plans for the northern and eastern pools at the February 23, 2005 meeting of the committee be ratified. Seconded by Donald Johnson. The vote was unanimous in favor.**

C. School Coop Agreement Liaison – Chairman Bailey distributed and reviewed the notes of the March 1 meeting regarding the possibility of the use of abandoned wells on school property. **Donald Johnson made a motion, based on the meeting notes, to take to the School Coop Agreement Committee Meeting a recommendation that Parks and Recreation accept the wells for irrigation only. For drinking water at a later date a hook up to the**

schools water supply would be needed. Seconded by Debbie Reedy. The vote was unanimous in favor. Mr. Bailey reported that restroom at P.B. Smith Elementary may be opened for public use and asked staff to study this option and report back to the Board.

D. Legislative Liaison – Debbie Reedy stated she had nothing to add to the agenda page update. Chairman Bailey expressed his concern that grant funds were available and no staff time to write them. Katie Heritage, County Administration staff present suggested to the Director that he contact Judy Risdon about the possibility of some help with the grant writing. The Board asked Mr. Miller to provide them with a list of the available grants for the next meeting.

E. Sports Coordination Council – Donald Johnson reported that at the February meeting there was a progress report on the Northern, Central and Southern complexes and that the Council is anxious to see something started at the two established sites. He also said that the status of the Fair Board is still unknown and concern and disappointment was expressed that the turn out of new members is so slow, but they will keep trying to recruit. Mr. Bailey reported that Mr. Rodgers is back in town now and he will set up a meeting soon regarding the Fair Board with Robison, Rodgers, Miller and himself.

F. Budget Committee – Mr. Miller distributed the County Administrator's recommendations for the FY06 Budget to the Board of Supervisors. Mr. Miller recommended the Board members attend the review meetings held by the Board of Supervisors. Dates are given on the agenda page. Katie Heritage volunteered to keep Mr. Miller informed of the status of those meetings.

G. Director's Report – Mr. Miller's report, in addition to the agenda page update and enclosed reports, consisted of: 1) Introduction of George "Smokey" Jacobs as the new Central Region Manager. 2) A report that the reclassification study is still under way. 3) A report that the revenue study from Paradigm is still outstanding. 4) Bringing the Board's attention to the bold print on the agenda page regarding White's Mill. The Planning Department and the County Attorney asked for comments on this subdivision. Debbie Reedy said she had concerns regarding the Home Owners Association item in 4.6(a) and 8. Then Mrs. Reedy complimented the Planning staff with the good job on plans review.

H. Waste Water Study Review Committee – This study due by close of business on March 4 and a presentation to follow in April to the Board of Supervisors. This should give Parks and Recreation Board time to review the study and report at the next meeting.

VIII. Action Items -

A. Sports Fields Complexes – Nothing to add to the agenda page update

B. Distribution of community contribution funds – Donald Johnson distributed a proposal on distribution of Community Contribution funds. Discussion on this proposal and on the \$20,000 study for a philosophy for fees and charges proposed on the agenda page ensued. Following the discussion Donald Johnson made a motion that the proposed \$20,000 for the study be cut to \$10,000, take \$2,000 and put in reserve fund for other organizations, and with the remainder adjust to approximately \$11 per child in all groups listed in Column 5, of chart attached to these minutes, except Babe Ruth, Lacrosse and Roller Hockey. Seconded by Debbie Reedy. Following more discussion there was a unanimous vote in favor of the motion

C. Policy Revision - Support of Community Recreation Organizations - A motion was made by Debbie Reedy that the Support of Community Recreation Organizations policy S 1 be revised for FY 06 as presented. Seconded by Donald Johnson. The vote was unanimous in favor.

D. Extension of lease of Vint Hill Theater – Director Miller reported that a meeting is set for March 3. **Donald Johnson made a motion that this item be moved to the April 2005 agenda. Seconded by Debbie Reedy. The vote was unanimous in favor.**

E. Monroe Park – MAP grant processes – Mr. Miller reviewed the status of the MAP Grant for the Board. Following a brief discussion **Tom Harris made a motion that the Board appoints Donald Johnson to represent the Board in the accomplishment of the self-study activities for the Monroe park MAP grant. Seconded by Debbie Reedy. The vote was unanimous in favor.**

F. Use of abandoned wells on school property – This item was covered during the Bids and Contracts Committee report above.

G, Capital Improvement Program – Don Schenck, Parks and Recreation Planner presented the CIP to the Board. Mr. Schenck distributed a spreadsheet that included FY 2006 in a 10-year layout of the program. He reported that the Planning Commission has approved and recommended this program to the Board of Supervisors. The final report is due to the Budget office by April 22 and a Parks and Recreation Worksession was set for March 15 at 6 p.m.

IX. Information Items – No discussion on this item.

X. Board Time

Tom Harris volunteered to help with the grant writing.

Chairman Bailey discussed the issue of the function of the Parks and Recreation Board that will be coming before the Board of Supervisors at their next meeting. A long discussion ensued.

XI. Adjournment

There being no further business, **a motion was made by Debbie Reedy to adjourn the meeting. Seconded by Don Johnson. The vote was unanimous in favor.** The meeting adjourned at 9:05 p.m.

Carl A. Bailey
Chairman
Parks and Recreation Board

Date

Proposal on distribution of community contribution funds

Current proposal in board book, VIII – B, would give a flat \$4.00 to each known organization. Several groups that have not already received support will receive extremely small amounts (See column 6). Also under this proposal several groups, that have already received contributions this year, will receive amounts well in excess of next years estimated per participant amount (See column 3 and 6 added together). Column reflects a \$9.00 per participant payment (minus funds already paid in FY05 – column 3).

The * reflects a small (total of \$169.00) reduction to these two groups payment to keep the total paid the same as column 6.

1	2	3	4	5	6
Group Name	Participants	FY05	FY06 (10.00)	Adjusted	\$4.00
Fauquier Babe Ruth	1382	14,616	13,820	0	5,528
Fauquier Co. Soccer	1150	8,404	11,500	1,900*	4,600
Fauquier Knights	200	1,052	2,000	748	800
Optimist Club	1230	4,440	12,300	6,507*	4,920
Fauquier Co. Lacrosse	93	1,000	930	0	372
Roller Hockey	90	1,000	900	0	360
Gold Rush Softball	14	0	140	126	56
AAU Basketball	38	0	380	342	152
Warrenton Soccer	445	0	4,450	4,005	1,780
Futsal	270	0	2,700	2,430	1,080
Youth Flag Football	285	0	2,850	2,565	1,140
Yard Dogs Baseball	5	0	50	45	20
Bandits Baseball	15	0	150	135	60
Bowling mixed league	37	0	370	333	148
Be the best Lacrosse	23	0	230	207	92
FCSC TOP Soccer	20	0	200	180	80
Mustang Soccer	17	0	170	153	68
Piedmont Softball	6	0	60	54	24
Chain Reaction Softball	7	0	70	63	28
W/F Co-ed Softball	7	0	70	63	28
Fauquier Wrestling	36	0	360	324	144
Fauquier Hoopsters	10	0	100	90	40
FGSA	250	0	2,500	2,250	1,000
TOTALS	5630	30,512	56,300	22,520	22,520